

## The 100 Points Checklist

Mayo, Sligo and Leitrim ETB utilises the 100 point personal identification system to meet Identity Validation Requirements. All applicants are required, under the Act, to provide documents to validate their identity and current address. The combined score must be 100 or greater. **Each applicant must provide at least one document in each of the two categories listed.**

<b>Name of Applicant:</b>		<b>Date of Birth:</b>	
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<b>Name of School/Centre currently attending:</b>	
<b>STAFF: Role being vetted for (e.g. teacher, caretaker, etc.):</b>	
<b>STUDENT/TRAINEE – Name of Course being attended</b>	

<b>Category 1: Identification - Photo ID (at least one of the following required)</b>	<b>Score</b>	<b>Tick</b>
Irish driving licence or learner permit (new credit card format)	80	
Passport (from country of citizenship)	70	
Irish certificate of naturalisation	50	
Birth Certificate	50	
Garda National Immigration Bureau (GNIB) card	50	
National Identity Card for EU/EEA/Swiss citizens	50	
Irish driving licence or learner permit (old paper format)	40	
National Age Card (issued by An Garda Síochána)	25	
Credit/Debit cards/passbooks (only one per institution)	25	
<b>Employment ID</b>		
ID card issued by Employer (with name and address)	35	
ID card issued by employer (name only)	25	
<b>Membership card</b>		
Club, Union or trade, professional bodies	25	
Educational institution	25	
<b>Category 2: Proof of Current Address (at least one of the following required)</b>		
Letter from Employer ( <i>within last two years</i> ) confirming name and address	35	
P60, P45 or Payslip (with home address)	35	
Utility bill e.g. gas, electricity, television, broadband (it must be within the last 6 months). Printed online bills are acceptable. Mobile phone bills are <b>not</b> acceptable)	35	
Bank/Building Society/Credit Union statement	35	
<b>Correspondence</b>		
From an educational institution/SUSI/CAO	20	
From an insurance company regarding an active policy	20	
From a bank/credit union or government body or state agency	20	
<b>Children under 18 years (any one of the following)</b>		
Birth Certificate	100	
Passport	100	
Written statement by the Principal confirming attendance at educational institution on a letter head of that institution	100	
<b>Recent arrival in Ireland (less than 6 weeks)</b>		
Passport	100	
<b>Vetting Subject is unable to achieve 100 points **</b>		
Affidavit witnessed by a Commissioner for Oaths	100	
<b>Total Points</b>		

<b>Proof of 100 Point Check Verified by:</b>	
<b>Date Verified:</b>	

*(HR/Principal/Head of Centre/Course Co-ordinator)*